**Norman Rockwell Elementary**

**Frequently Asked Questions**

**Office information:** Phone number 425-936-2670, office hours are Monday thru Friday; 8:00 am to 3:30 pm.

**School hours:** Students are permitted on campus at 8:35. First bell rings at 8:45 am; tardy bell rings at 8:50. School ends at 3:20 pm every day except Wednesday, with dismissal at 1:50 on Wednesdays. Students arriving late must receive an admit slip from the office prior to going to class.

**Attendance:** If your child will be absent or late call our **Safe Arrival number 425-936-2671**, before 8:50 am. Leave your name, student’s name and reason for the absence **or** submit the absence in Skyward Family Access:

<https://www.lwsd.org/help/skyward-family-access/submit-absence-in-skyward.> Students must be free of fever or vomiting for 24 hours prior to returning to school. If you are taking a vacation, there is a Pre-Arranged Absence Form to fill out if your child will be absent 3 or more days. LWSD policy does require us to withdraw your child if they are absent for 20 consecutive school days. We cannot guarantee that your child will be placed with the same teacher upon return.

**Band & Orchestra:** Is offered before school for 4th & 5th graders. Band is held at Redmond Middle School, for more information contact Ms. Stoddard at [astoddard@lwsd.org](mailto:astoddard@lwsd.org) Orchestra is held at Clara Barton, for more information contact Ms. Chen at [ichen@lwsd.org](mailto:ichen@lwsd.org)

**Bus Routes:** Go to <https://www.lwsd.org/programs-and-services/transportation> and choose “School Finder”. Select your child’s grade and fill in your address and the website will list whether your child will have bus transportation and if so, when and where to catch the bus along with drop off information for the afternoon.

**Interpreters:** We utilize a phone service to eliminate communication barriers. The service offers more than 240 spoken languages and American Sign Language. Contact the office to find out more or use the service for meetings, registration, or any other need. You can also select your preferred language on the Rockwell, LWSD and PTA websites by using the “select language” buttons near the top/left side of the website page.

**Lunch Program:** The Lake Washington School District will continue to provide meals free of charge at all school sites for the 2021-22 school year due to a USDA-issued waiver. This nationwide waiver allows for free meals for the 2021-22 school year only.

**Newsletters:** Mr. Clark sends out an electronic newsletter every Friday. The PTA also sends out an electronic newsletter every Monday morning. To receive the PTA newsletter please subscribe at [www.normanrockwellpta.org](http://www.normanrockwellpta.org)

**Rockwell PTA:** We encourage our families to join the PTA and help support the numerous PTA sponsored events that happen throughout the school year [www.normanrockwellpta.org](http://www.normanrockwellpta.org) PTA has offered several after school activity classes. These classes are dependent on volunteer support and space availability. At this time, we are not sure that after school classes can be offered due to possible COVID restrictions. All PTA activities are announced in the weekly Beagle Bugle newsletter. Remember you need to sign up for the Beagle Bugle.

**Skyward Family Access:** You can create a parent access account at <https://www.lwsd.org> this will give you access to your student’s attendance, grades, etc. If you have any questions regarding the setup of your account, please contact [parentquestions@lwsd.org](mailto:parentquestions@lwsd.org)

**Websites:** Lake Washington School District; [www.lwsd.org](http://www.lwsd.org); Norman Rockwell Elementary; [www.lwsd.org/school/rockwell](http://www.lwsd.org/school/rockwell) Norman Rockwell PTA; [www.normanrockwellPTA.org](http://www.normanrockwellPTA.org)